Island Trees Public Library
Board of Trustees Meeting Minutes
March 23, 2016

IN ATTENDANCE:
John Mikulin, Trustee
Ann Harris, Trustee
Jerry Schmotzer, Trustee
Howard Taylor, Trustee
Ann L. Boiallis, Board Secretary
Michele Vaccarelli, Director

ABSENT:
Bill Fitzgerald, Trustee
Chris Ostuni, I.T.P.L. Attorney
Sal Rinaldi, Treasurer

CALL TO ORDER:
John Mikulin called the meeting to order at 7:39pm.

PLEDGE OF ALLEGIANCE:
Pledge of Allegiance was recited.

APPROVAL OF MINUTES:
These minutes represent a summary transcription of the topics and conversations that occurred at the ITPL Board of Trustees meeting.

John Mikulin asked for a Motion to accept the Board of Trustee Meeting Minutes of February 26, 2016. Jerry Schmotzer made a Motion to accept the February 26, 2016 Board of Trustees Meeting Minutes, as written. Ann Harris seconded the Motion. All in favor. Unanimous.

John Mikulin asked for a Motion to accept the Special Board of Trustee Meeting Minutes of March 14, 2016. Jerry Schmotzer made a Motion to accept the March 14, 2016 Special Board of Trustees Meeting Minutes, as written.

Vote: All in favor-
John Mikulin
Bill Fitzgerald
Jerry Schmotzer
Howard Taylor

Abstained-
Ann Harris

Motion passed, 4 to 1.

Howard Taylor seconded the Motion. All in favor. Unanimous.
APPROVAL OF WARRANT:
John Mikulin asked for a Motion. Ann Harris made a Motion to accept Warrant #572 for check numbers 12112 – 12169 for a total amount of $31,537.15. Howard Taylor seconded the Motion. All in favor. Unanimous.

CORRESPONDENCE:
None

DIRECTOR’S REPORT:
Children’s, Y/A and Adult Reports – See attached departmental reports

Bond Issue:
The Bond issue has passed. The vote was:
Yes: 569
No: 187
Total Votes: 756

Service Guide Dog Policy:
John Mikulin asked for a Motion. Ann Harris made a Motion to accept the Service Guide Dog Policy, as written. Howard Taylor seconded the Motion. All in favor: Unanimous.

Followers:
511 Facebook, 415 visits and 208 mobile app. users (131 iPhone users & 77 iPad users).

Circulation Statistics:
No circulation statistics given at this meeting. Michele V. stated she will report the circulation statistics for the months of February and March at our next Board Meeting.

Door Counter Statistics (Parking lot entrance only):
February 1 through February 29, 2016: average traffic totaled 4,507. Michele V. attributed the low total amount due to the one (1) snow days and President’s Day which the library was closed.

Databases:
Amount spent for databases from July, 2014 through June 2015 totaled 25,632.15
Amount spent for databases from July, 2015 through March 17, 2016 totaled 23,455.42

Friends of the Island Trees Library:
The next book sale will be Friday, May 13th from 1:30pm to 4:30pm (there will also be a passport and child safety ID band on Friday, May 13th from 1:00pm to 4:00pm). Saturday, May 14th the book sale will be from 10:00am to 3:00pm.
DIRECTOR’S REPORT - Continued:

Mobile Print Solution:
Michele V. stated that there is a lot of children coming into our library from the district with their Google tablets, and are unable to print in our library since we do not have the proper connectivity to work with the Google tablet. Michele V. further explained that she had been speaking with Wayne Piskin (of CCP Solutions, LLC & Continental Copy Products, Ltd.,) the company who gives us our copy machines. This company will be doing an alpha testing on an academic mobile solution and the owner of CCP is looking to work with that company to do a children’s mobile solution. Wayne Piskin offered our library to be a beta testing site for free mobile printing with “Everyone Print”, which is geared to the K-12 student users. Wayne Piskin stated he will provide a tablet and mount for releasing print jobs. Michele V. will research and learn more about how this “Everyone Print” works and will report back to the Board.

UnitedHealthcare:
Michele V. had a patron, Yesenia Torres (Marketplace Facilitated Enroller with UnitedHealthcare) state she wanted to drop off, as informational material, a UnitedHealthcare flyer. Yesenia Torres said she could talk with patrons to see if they qualify for health insurance at little or at no cost for their entire family, so that they do not go without health insurance or incur penalties for not having insurance. The price of the insurance is based on their yearly income. Yesenia Torres further stated that she is also willing to come to our Library to speak with anyone who might wish to speak with her privately, in our Community Room.

Discussion centered on the feasibility of having an Insurance Health Fair. The Board asked Michele V. to contact the State to see if there are any other companies who might be interested in coming to our Library for this Fair, and to also ask the State if they would have any objections for the companies coming into our Library for this Insurance Health Fair. Michele V. will report back to the Board with her findings.

WORK IN PROGRESS:

Mobile Print Solution: - WORK IN PROCESS
Michele V. stated that there is a lot of children coming into our library from the district with their Google tablets, and are unable to print in our library since we do not have the proper connectivity to work with the Google tablet. Michele V. further explained that she had been speaking with Wayne Piskin (of CCP Solutions, LLC & Continental Copy Products, Ltd.,) the company who we lease our copy machines from. This company will be doing an alpha testing on an academic mobile solution and the owner of CCP is looking to work with that company to create a children’s mobile solution. Wayne Piskin offered our library to be a beta testing site for free with a mobile printing solution through “Everyone Print”, which would be geared to the K-12 student users. Wayne Piskin stated he will provide a tablet and mount for releasing print jobs. The library would need to provide a printer for the print jobs. Michele V. will research and learn more about how this “Everyone Print” works and will report back to the Board.
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UNFINISHED BUSINESS - Continued:  

2016-2020 Long Range Plan: - TABLED  
Tabled for April Board Meeting.  

UnitedHealthcare: - WORK IN PROCESS  
Michele V. had a patron, Yesenia Torres (Marketplace Facilitated Enroller with UnitedHealthcare) state she wanted to drop off, as informational material, a UnitedHealthcare flyer. Yesenia Torres said she could talk with patrons to see if they qualify for health insurance at little or at no cost for their entire family, so that they do not go without health insurance or incur penalties for not having insurance. The price of the insurance is based on their yearly income. Yesenia Torres further stated that she is also willing to come to our Library to speak with anyone who might wish to speak with her privately, in our Community Room. Discussion centered on the feasibility of having an Insurance Health Fair. The Board asked Michele V. to contact the State to see if there are any other companies who might be interested in coming to our Library for this Fair, and to also ask the State if they would have any objections for the companies coming into our Library for this Insurance Health Fair. Michele V. will report back to the Board with her findings.  

Resource Sharing Code (NLS): - WORK IN PROCESS  
Director, Michele stated to the Board that she has yet to receive the draft for the new Resource Sharing Code from Jackie Thresher. Once this has been received Michele will share the information with the Board. Also it was stated that once the meeting date has been announced pertaining to the Resource Sharing Code, a Board Member will be needed to go to the meeting with Michele.  

PUBLIC:  
None  

NEW BUSINESS:  
None  

ADJOURNMENT TO EXECUTIVE SESSION:  
John Mikulin asked for a Motion. Ann Harris made a Motion at 8:09 pm to adjourn the Meeting to go into Executive Session for the purpose of personnel. Jerry Schmotzer seconded the Motion. All in favor. Unanimous.
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I.T.P.L. BOARD OF TRUSTEES RETURN TO REGULAR SESSION:
The Board returned from Executive Session at 8:55 pm. No voting took place.

ADJOURNMENT:
John Mikulin asked for a Motion. Ann Harris made a Motion to adjourn the March 23, 2016 Board Meeting. Jerry Schmotzer seconded the Motion. All in favor. Unanimous. Meeting adjourned at 8:56pm.

The next Island Trees Public Library Board Meeting/Budget Hearing will be held on Tuesday, April 5, 2016 at 7:30pm.

Respectfully submitted,

Ann L. Boiallis

Secretary to the Board of Trustees
/alb