Island Trees Public Library
Board of Trustees Meeting Minutes
March 28, 2014

IN ATTENDANCE:
John Mikulin, President
Ann Harris, Vice President
Salvatore Rinaldi, Trustee
Bill Fitzgerald, Trustee
Ann Boiallis, Board Secretary
Michele Vaccarelli, Director

ABSENT:
Jerry Schmotzer – with excuse

CALL TO ORDER:
John Mikulin called the meeting to order at 7:01m.

PLEDGE OF ALLEGIANCE:
Pledge of Allegiance was recited.

APPROVAL OF MINUTES:
These minutes represent a summary transcription of the topics and conversations that occurred at the ITPL Board of Trustees meeting.

John Mikulin asked for a Motion. Salvatore Rinaldi made a Motion to accept the March 10th Board of Trustees Emergency Meeting Minutes. Ann Harris seconded the Motion. All in favor: Unanimous.

John Mikulin asked for a Motion. Bill Fitzgerald made a Motion to accept the February 28th, 2014 Board of Trustees Regular Meeting Minutes. Ann Harris seconded the Motion. All in favor: Unanimous.

APPROVAL OF WARRANT:
John Mikulin asked for a Motion. Bill Fitzgerald made a Motion to accept the March 2014 Warrant #550 for check numbers 10296 – 10375 for a total amount of $31,061.68. Ann Harris seconded the Motion. All in favor. Unanimous.

CORRESPONDENCE:
None
Board Meeting Minutes
March 27, 2014

DIRECTOR’S REPORT:
(See attached Director’s Report)

FACILITY:
Carpet Cleaning:
Currently we use Stanley Steamer (Juliet stated that Stanley Steamer did the best job, the Library had used other companies in the past) for our carpet cleaning, which is done one time a year. It was suggested that we really should have the carpet cleaned twice a year. Michele, Director will report back to the Board the estimate for cleaning the carpet twice a year.

TECHNOLOGY:
Windows XP:
Michele, Director stated that Windows XP will no longer be available, including automatic updates as of April 8, 2014. Microsoft will also stop providing Microsoft Security Essentials for download on Windows XP. John Mikulin stated he spoke with Mike (Library’s computer IT person) who stated that he has the ability to purchase Windows 7 at a cost of $100. He will upgrade all the computers with Windows 7. The computers, which had a virus problem in the back, will now have a new slate and be upgraded. The operating system will be changed, but the memory stays the same.

UNFINISHED BUSINESS:

FACILITY:
HVAC: WORK IN PROGRESS: Michele, Director will report back to the Board next month with the estimates received. John Mikulin asked the Director to report back to the Board the last service date for the HVAC unit. (Prior Minutes: Discussion centered on the pros and cons of the proposals received for the HVAC contract. The Board asked the Michele, Director, to look in the Yellow Pages or look into getting local contractors to come in and give us prices for the job. Public asked why is that the School District does not maintain the HVAC. Our Board answered by stating that this is our responsibility, in accordance with our lease agreement.)

Wireless Alarm: WORK IN PROGRESS: The sensors were installed. Each employee who possesses a key to the building will receive their own 4-digit ID code number. The company would also like to have a password from each employee for Central Station. Reasoning behind the password is, if an employee trips the alarm or if someone comes in behind an employee, the Central Station would ask what the code is. If the employee gives the correct code, everything is fine. If a wrong code is given, then the alarm company knows there is a problem. (Prior Minutes: Michele recommended our alarm system be upgraded to a wireless system. Our present alarm system is 17 years old and the box is 20 years old. With the upgrading with Activated Systems, all the zones will be separated. It was also stated that we have been a customer of Activated Systems for a long time, since the Library moved into this location. John Mikulin asked for a Motion. Salvatore Rinaldi made a Motion to accept the Activated Systems contract for our HVAC, at a cost of $2,790, which includes a new key pad. Bill Fitzgerald seconded the Motion. All in favor: Unanimous.)
Board Meeting Minutes  
March 27, 2014

UNFINISHED BUSINESS - Continued:

TECHNOLOGY:
Crayon Kiosk: WORK IN PROGRESS:  Michele, Director received an email that the order went through. (Prior Minutes: will hold 4 iPads, which has been funded by a grant from Senator Kemp Hannon. Once we have everything set up with the Crayon Kiosk, we will invite Senator Hannon. Michele stated that she would look for the best price for the purchase of the 4 iPads. It was suggested that we should also purchase contracts for the iPads.)

Digital Signage Kit: WORK IN PROGRESS: From last meeting, Board approved the prior price of $1,190. Since the price of the unit has gone up to $1,525, John Mikulin asked for a Motion. Ann Harris made a Motion to purchase the Digital Signage Kit, at a cost of $1,190. Bill Fitzgerald seconded the Motion. All in favor: Unanimous. (Prior Minutes: Has been funded by a grant from Senator Dennis Dunne will be placed across from the circulation desk. Once we have everything set up, we will invite Senator Dunne.)

NEW BUSINESS:
None

Public Participation:
Dominick Giambona:
At the last meeting he took into consideration what we are going through regarding what the District is planning to take away from the Library. He went to the School Board Meeting and found it quite interesting. Dominick C. stated that he has decided to run for President of the School Board, along with two other men. Dominick C. gave a rundown of what he done to date. On March 11th he has gone to the Levittown Property Association Meeting. Stating he was disturbed with this meeting he then made a few calls. Dominick C. called Upstate New York, Tom DeNapoli’s office and will be speaking further with them. Next he called Manhattan, Attorney General’s office, who will get back to Dominick C. He then called and spoke in length with Nassau County’s District Attorney, Kathleen Rice. Dominick C. tried to speak with Governor, Andrew Cuomo, instead he spoke with the Education Department. He also spoke with the Communication Department, informing them of what is going on. Dominick C. was asked to supply them with a short summary of what he thinks is happening, to which he has written about explaining what he feels and what is going on. Dominick C. stated that he hopes someone will come down to see what is going on.

Dominick C. feels that the Superintendent and the Board of Ed. are on the wrong track, being misguided. Dominick C. stated that he doesn’t mind that they know what he has done, he wants them to know. Dominick C. stated he is not going to sit by and let those bullies bully the Library around. Dominick C. stated he is here to assist us and when everything is done, he will disappear. Dominick C. said they have been guided wrongly and he hopes to guide them in the right direction.
Public Participation - Continued:

Dominick Ciaramella spoke - Continued:
What Dominick C. wants to do if he becomes President of the Board is as follows: 1) Get rid of the Superintendent. When Dominick C. asked the Superintendent how long his contract was, the reply was, he has a contract, 2) The President of the School Board would also go, When Dominick C. asked the President of the School Board how long his contract was, the reply was, his contract ends this summer, 3) There is a women and a guy. They are not going. Dominick C. stated he asked the audience if anyone want to take care of it, there were 3 guys who stated they would. Dominick C. gave them his card and stated he would be there to help them. Dominick stated that there was only one wish he wanted, which was that the Superintendent would be fired – gone.

Dominick C. stated he is retired for 12 years, he was a janitor in the Hicksville School District. Dominick C. stated that he did meet 3 great gentlemen who had the same heart and feelings for our district, better than himself. He said he is running for President of the Board, but he is voting for the 3 guys. Dominick said he is here for one reason and one reason only, which is to help us, those gentlemen will be with us. Dominick C. thanked everyone for their time. John Mikulin also thanked Dominick C.

Dr. Christopher Boiallis spoke:
At Wednesday’s School Board Meeting regarding the Farmedge property, the School Board stated on the record that they have put the brakes on, which is not the case. Dr. Boiallis stated that they decided on an unofficial official vote at a work session, at least 8 weeks ago, that they were going to shut the Gallo School. They have shut the water off at the main, at the curb. They have also shut off the heating, and siphoned the fuel out. This was stated at the recommendation of Dr. Murphy and the advisement of their Facilities Director. When asked about the vote, 6 members of the Board commented that they all voted yes to shut down the school. When asked how the individual Board Members voted, they all stated Yes across the board. When asked about 1 member of the Board not being there or not voting, Dr. Boiallis said that Ken did not say. When asked if they were salvaging anything out of the Gallo school, there is one inside/outside air conditioner, which went to Stokes, and they were attempting to salvage the elevator from Gallo to Stokes. They also stated that they did not feel the need to contact the DEP (Department of Environmental Protection) regarding the removal of the fuel oil. Also, they may or may not depending on if they can find any record of the meeting on February 10th that was a community forum, they did have quorum, they should have minutes or some record of the meeting for public record, which they do not.

Dominick C. stated that he will contact EPA and DEP to advise them that the School Board has shut the water and drained the fuel oil.
Public Participation - Continued:

Rene asked:
What would be the normal procedure if the building was empty at the present time, and there were no plans on doing anything with the building? Dr. Boiallis stated that in a shut down procedure in a building that is now being used (this building was shut down January/February) there could be mould and damage to the pipes.

Paul Gambian spoke:
Paul G. stated that the School Board should have done their Due Diligence to see what damage could have been done to the building in those months by draining the fuel oil and shutting the water. They did not do their Due Diligence, was this negligence or done purposely? John M. stated that he had lunch with the Superintendent where he stated beforehand that he was at Gallo where a pipe had burst.

Bill Fitzgerald spoke:
Bill stated to the School Board that he wasn’t being political stating that he felt it was his opinion that they were neglecting the school so it would basically dilapidate and it would further their cause. Stating they were looking to sell, but there was too much opposition and Bill feels that they are going to make the school an eyesore, make it a problem, make it beyond repair. Bill stated that this is his personal opinion, and as a resident he was going to look into getting a professional engineer’s report on what they feel turning the heat off in the beginning of January/February - what it would do to the building.

Rene:
How are they going to find another tenant with everything that is going on with it at present? Discussion arose amongst everyone.

Dominick C:
He stated he is very much concerned about arson occurring. Stating his concern as a taxpayer, he feels that by them not watching the building, shutting the water off, arson could wipe out the building.

Public –
He wanted to point out that they shut the water, drain the oil, stating they are not dismantling anything, but it was there plan to tear the elevator out. If the elevator had been able to be put in Stokes, they would have pulled the elevator out. When they say they are not doing it, they had intended to do it, it just didn't fit their needs. They would have taken the elevator out if it fit in Stokes.
Public Participation - Continued:

Dr. Boiallis:
Dr. Boiallis stated that any information that has been obtained for the Farmedge property whether it is an appraisal, the bidding process, the sellers, the developers, any information including whether traffic studies were done, outstanding checks for payment, what happened with BOCES, and contact with this Library Board has been FOILED and has been an uphill battle from the beginning. Dr. Boiallis stated that even though they are slowing complying with the FOIL request, they are doing it at a snail’s pace so that the information does not get out at a timely basis.

John Mikulin:
John M. spoke about the numerous emails going back and forth between the Library and the School Board regarding the prospect of the Library vacating their current location. End result is the School District wants to sell the property, they propose to downsize the Library. April 5th the Library Board is going to meet the School Board, it is the School Board’s opinion that they want to move forward. John M. stated he spoke with School Board President, Ken Rochon stating that we want the whole building.

Rene:
Rene stated that if the community knew what was going on with the neglect of the Gallo building, and what could happen, they would be very upset.

John Mikulin:
John Mikulin stated that as a Board they all have a fiduciary responsibility to the people. Their fiduciary responsibility is to make sure this Library keeps on running, runs smoothly, and does not go into bankruptcy. If the Library Board had submitted to the School Board’s proposal, it would have been irresponsible. The Library Board will not submit to the School Board’s proposal, and spend the Library’s reserves straight out. By submitting to the School Board’s proposal it would damage the community and it would damage people who work at the Library. Also by agreeing to the School Board’s proposal, there would have had to be 18 employees laid off.

John M. read a one paragraph of a very long email from the School Board, which states: Please note we have not entered into a formal contract with the developer since their project can take time to fully develop. I believe the Library would make an egregious mistake not working with the District to fully evaluate the space at the Middle School. However, if you feel that you do not want to pursue the Middle School space than I fully understand, your lease will expire on July 30, 2017, and will not be extended past this date with the District. If however, as proposed above we will have to sit down and discuss, please let me know because I am more than willing to dialogue in person. The School District’s endeavor is moving forward whether or not our move takes place June 20, 2016 or June 30, 2017. Most notably it is going to save the community millions and millions of dollars over time and create a tax base, which will benefit both our entities.
Board Meeting Minutes
March 27, 2014

Public Participation - Continued:

Brian Fielding:
Brian F. stated he is running for the School Board and wanted to express that he will
do whatever he can to help the Library stay and be a valued part of the community.
Further stating that it is incumbent upon us to build our community not to tear things
apart.

ADJOURNMENT TO EXECUTIVE SESSION:
John Mikulin asked for a Motion.  Ann Harris made a Motion at 8:10pm to adjourn the
meeting to go into Executive Session for the purpose to discuss personnel issues.
Salvatore Rinaldi seconded the Motion. All in favor.  Motion carried unanimously.

I.T.P.L. BOARD OF TRUSTEES RETURN TO REGULAR SESSION:
The Board returned from Executive Session at  9:30pm.

John Mikulin asked for a Motion.  Ann Harris made a Motion to renew the contract with
Chris Ostuni, I.T.P.L. Attorney with modified changes with the Agreement.  Salvatore
Rinaldi seconded the Motion. All in favor.  Motion carried unanimously.

John Mikulin asked for a Motion.  Bill Fitzgerald made a Motion to approve the
Proposed Board Meeting Dates for Fiscal Year July 1, 2014- June 30, 2015 (listed
below).  Ann Harris seconded the Motion. All in favor.  Motion carried unanimously.

Proposed – Board Meeting Dates for Fiscal Year : July 1, 2014-June 30, 2015:

Tuesday, July 22, 2014 at 7:30pm
   No Meeting in August
Friday, September 26, 2014 at 7:30pm
Friday, October 24 2014 at 7:30pm
Friday, November 28, 2014 at 7:30pm
   No meeting in December
Saturday, January 10, 2015 at 12 noon
Friday, February 27, 2015 at 7:30pm
Friday, March 27, 2015 at 7:30pm
   Tuesday, April 7, 2015 - Budget Hearing
   Tuesday, April 21, 2015 – Budget Vote
Tuesday, May 26, 2015 at 7:30pm
Tuesday, June 23, 2015 at 7:30pm
John Mikulin asked for a Motion to adjourn the March 27, 2014 Board Meeting. Ann Harris made a Motion to adjourn the Board Meeting. Salvatore Rinaldi seconded the Motion. All in favor. Unanimous. Meeting adjourned at 9:31pm.

Budget Hearing on Tuesday, April 8, 2014 at 8:00 pm.
Budget Vote Tuesday, April 22, 2014 at 1:00-9:00pm.
The next Board Meeting will be held Friday, May 30, 2014 at 7:00 pm.

Respectfully submitted,

Ann L. Boiallis
Secretary to the Board of Trustees
/alb