Island Trees Public Library
Board of Trustees Meeting Minutes
October 24, 2014

IN ATTENDANCE:
John Mikulin, President
Ann Harris, Vice President
Jerry Schmotzer, Trustee
Ann Boiallis, Board Secretary
Michele Vaccarelli, Director

ABSENT:
Salvatore Rinaldi – With Excuse
Bill Fitzgerald – With Excuse

CALL TO ORDER:
John Mikulin called the meeting to order at 7:32pm.

PLEDGE OF ALLEGIANCE:
Pledge of Allegiance was recited.

Welcome:  The Board gave a warm welcome to Mia representing the Elementary PTA. Mia will be reporting back to the PTA the notes of our meeting.

APPROVAL OF MINUTES:
These minutes represent a summary transcription of the topics and conversations that occurred at the ITPL Board of Trustees meeting.

Ann Harris made a Motion to accept the September 19, 2014 Board of Trustees Regular Meeting Minutes as written. John Mikulin seconded the Motion. All in favor: Unanimous.

APPROVAL OF WARRANT:
John Mikulin asked for a Motion. Jerry Schmotzer made a Motion to accept Warrant #556 for check numbers 10853 – 10944 for a total amount of $40,900.31. Ann Harris seconded the Motion. All in favor. Unanimous.

CORRESPONDENCE:
None
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DIRECTOR’S REPORT:
(See attached Director’s Report)

Legislative Breakfast: Director Michele Vaccarelli attended the Legislative Breakfast on 9/19 at the Freeport Library. This breakfast was a thank you to the legislators for their support in helping out the library.

UNFINISHED BUSINESS:
WiFi: Our Director, Michele has asked the Board’s permission to send a letter addressed to Brenda Giovanneillo, ALIS NLS, to have unlimited Wi-Fi during library operating hours using a router. We would like to propose putting an access point on the network for Wi-Fi that will allow for more than ten users accessing Wi-Fi at one time. Currently the hot spot device with Verizon Wireless allows for up to only 10 users at a time, and is costing our Library $40.01 per month. A router would be a one-time fee for purchase at $50-60 dollars.

NEW BUSINESS:
Nassau Library System: Director, Michele Vaccarelli reported back to the Board the answer to the question if was Elmont pulling out of the NLS. The following email has been received from Jan Heinlien of the Elmont Library:

…Elmont has never said they would not pay the member support or not paid the support. They have always voted against it but have always gone with majority vote and do pay. The email further states….. Elmont has never had a member library not pay……

(Prior Notes: Michele Vaccarelli, Director reported receiving a letter from Jackie Thresher, Director of NLS regarding Area Meetings RE: proposed New Resource Sharing Code. John Mikulin asked Michele Vaccarelli to find out if the Elmont Library was pulling out of the NLS.)

PUBLIC PARTICIPATION:
Rene asked if there was anything new with the School District. John Mikulin responded no, we are in the process of trying to achieve more space for the Library. We are hoping to expand out to the other side of the building where the Superintendent’s office and the Business Manager’s offices. We are still in negotiations regarding the lease - how long it is going to be for, etc. We will see what they come back with. We would like to see a long term lease without rent or advance payment of rent, because we are all servicing the same community. It would only make sense. It was stated if we are able to get a long term lease, we would have the ability to look into applying for grants. We currently have 7,500 sq ft. for our population we should be at 17,000 sq. ft., we are short by 10,000 sq. ft.
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ADJOURNMENT TO EXECUTIVE SESSION:
John Mikulin asked for a Motion.  **Ann Harris** made a Motion at 8:06pm to adjourn the meeting to go into Executive Session for the purpose to discuss personnel issues.  **Jerry Schmotzer** seconded the Motion. All in favor.  Motion carried unanimously.

I.T.P.L. BOARD OF TRUSTEES RETURN TO REGULAR SESSION:
The Board returned from Executive Session at 9:25pm.  Listed below are the items which were voted on:

Ann Harris made a Motion to -

- Prepare a Proctor Policy for testing in the Library.
- Canvas a list for a 17 hour part-time clerk at a rate of $10.50/hr.
- Change the date for our next Library Board Meeting to Wednesday, November 19th at 7:30pm.

Jerry Schmotzer seconded the Motion. All in favor.  Motion carried unanimously.

ADJOURNMENT:
John Mikulin asked for a Motion to adjourn the October 24, 2014 Board Meeting.  **Ann Harris** made a Motion to adjourn the Board Meeting.  **Jerry Schmotzer** seconded the Motion. All in favor.  Unanimous.  Meeting adjourned at 9:27pm.

The next Island Trees Public Library Board Meeting will be held  **Wednesday, November 19, 2014 at 7:30 pm.**

Respectfully submitted,

**Ann L. Boiallis**
Secretary to the Board of Trustees
/alb