Island Trees Public Library  
Board of Trustees Meeting Minutes  
Saturday, January 13th, 12pm

IN ATTENDANCE:  
John Mikulin, President  
Gerry Schmotzer, Vice President  
Phyllis Kelly, Trustee  
Vincent Formichelli, Trustee Appointee  
Michelle Young, I.T.P.L. Director  
Salvatore Rinaldi, Secretary-Treasurer  
Chris Ostuni, Counsel

ABSENT:  
Ann Harris, Trustee, absent with excuse

CALL TO ORDER:  
John Mikulin called the meeting to order at 12:05pm.

PLEDGE OF ALLEGIANCE:  
Pledge of Allegiance was recited.

SWEARING IN OF NEW TRUSTEE

John Mikulin: “Due to a vacated seat, we will now swear in our new Trustee.”  
Gerry Schmotzer made a motion to appoint Vincent Formichelli to the seat vacated by William Fitzgerald. Phyllis Kelly seconded the motion. All in favor: Unanimous. Motion passes.

Juliet Feeley administered the Oath of Office to Mr. Formichelli.

BUDGET WORKSHOP

Director Michelle Young presented the 2018-2019 Library Proposed Budget; a lengthy discussion followed on particular budget lines.

APPROVAL OF MINUTES:  
These minutes represent a summary transcription of the topics and conversations that occurred at the ITPL Board of Trustees meeting.

John Mikulin asked for a Motion. Phyllis Kelly made a Motion to approve the Minutes of December 14, 2017 as written. Gerry Schmotzer seconded the Motion. All in favor: 3, 1 abstain (Formichelli), Motion passes.
APPROVAL OF WARRANT:
John Mikulin asked for a Motion. Discussion followed. John Mikulin made a Motion to accept Warrant #594, which was reviewed by Sal Rinaldi, ITPL Treasurer, from check numbers 13759-13787 in the total amount of $14,297.85. Gerry Schmotzer seconded the Motion. All in favor: Unanimous. Motion passes.

Correspondence:
None

DIRECTOR’S REPORT:

1. On 12/15, DASNY confirmed that they received all application paperwork on construction grant.
2. DASNY informed Library that they will give grant to School District, but the project is still for Library renovations and Michelle Young is still the point of contact.
3. We received a return of premium award check for $180.56 for Juliet Feeley’s timely submission of annual payroll and claims to disability for our policy ending 12/20/16.
4. Better World Books (BWB) has informed the library that they will no longer accept our discarded books, 40 boxes at a time. John Mikulin and Michelle Young agreed that the Library will need to come up with an alternate plan to dispose of old books.
5. Avaya/Realm phones contract issues. Counsel will review contract. Will discuss further in Executive Session.

2017 / 2018 BOARD MEETING DATES:

MEETING START TIME 7:00PM FOR NEW FISCAL YEAR 2017

2017:

<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>Time</th>
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<tbody>
<tr>
<td>July</td>
<td></td>
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<tr>
<td>August 3</td>
<td>Thursday</td>
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<td>August 31</td>
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<td>September 28</td>
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<td>October 26</td>
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<tr>
<td>December 14</td>
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MEETING START TIME 7:00PM FOR YEAR 2018

2018:

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<tr>
<td>January 13</td>
<td>Saturday</td>
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<tr>
<td>February 22</td>
<td>Thursday</td>
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<td>March 22</td>
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<td>Tuesday</td>
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<tr>
<td>June 21</td>
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UNFINISHED BUSINESS:
None

NEW BUSINESS:
None

PUBLIC:
None

ADJOURNMENT TO EXECUTIVE SESSION:
Gerry Schmotzer made a Motion at 12:53pm to go into Executive Session to discuss personnel issues. Phyllis Kelly seconded the Motion. All in favor: Unanimous, Motion Passes.

I.T.P.L. BOARD OF TRUSTEES RETURN TO REGULAR SESSION:
The Board returned from Executive Session at 2:32pm. No voting took place.

ADDITIONAL NEW BUSINESS:
John Mikulin made a motion to hire Patricia Maxwell for the position of Library Clerk at the rate of $11 per hour in a part-time basis. Phyllis Kelly seconded the motion. All in favor: Unanimous, Motion Passes.

ADJOURNMENT:
Gerry Schmotzer made a Motion to adjourn the January 13th, 2018 Board Meeting. Phyllis Kelly seconded the Motion. All in favor: Unanimous, Motion passes. Meeting adjourned at 2:33pm.

The next Island Trees Public Library Board Meeting will be held on Thursday, February 22, 2018 at 7:00pm

Respectfully submitted,

Salvatore Rinaldi
Secretary-Treasurer to the Board of Trustees