Island Trees Public Library
Board of Trustees Meeting Minutes

Thursday, March 21, 2019, 7:00 pm

IN ATTENDANCE:
Gerald Schmotzer, President
Phyllis Kelly, Vice President
Vincent Formicelli, Trustee
Michelle Young, I.T.P.L. Director
Juliet Feeley, Accounts Clerk Secretary
Chris Ostuni, Counsel
William Herzog, Secretary/Treasurer

ABSENT:
Anne Harris, Trustee, without excuse

CALL TO ORDER:
Gerald Schmotzer, Board President called the meeting to order at 7:04pm

PLEDGE OF ALLEGIANCE:
The Pledge Of Allegiance was recited.
APPROVAL OF MINUTES:

Gerald Schmotzer made a Motion to approve the Minutes of the 2/28/19 ITPL Board Meeting, pending amendment of the minute's heading from Saturday, February 28, 2018 to Thursday, February 28, 2019. Phyllis Kelly seconded the Motion. All In Favor: Unanimous. The Motion passes.

APPROVAL OF WARRANTS:

Gerald Schmotzer made a Motion to approve the Warrant #608, from check 14815-14873, in the amount of $30,797.70. Phyllis Kelly seconded the Motion. All In Favor: Unanimous. The Motion Passes.

DIRECTOR'S REPORT:

SPECIAL EVENTS/MEETINGS/OUTREACH:

1. Trustees: Library Director Michelle Young presented the proposed dates for the July 2019-June 2020 Library Board Meeting dates. Gerald Schmotzer made a Motion to approve the proposed dates. Phyllis Kelly seconded the Motion. All in favor: Unanimous. The Motion passes.

LIBRARY BOARD MEETING DATES FOR FISCAL YEAR

July 1, 2019-June 30, 2020

Thursday, July 25, 2019 @ 7:00 pm (Reorganizational Meeting)

*No meeting in August*

Thursday, September 26, 2019 @ 7:00 pm

Thursday, October 24, 2019 @ 7:00 pm

Thursday, November 21, 2019 @ 7:00 pm* (*3rd Thursday)

Thursday, December 19, 2019 @ 7:00 pm* (*3rd Thursday)

Saturday, January 11, 2020 @ 12pm (Budget Workshop)

Thursday, February 27, 2020 @ 7:00 pm
Thursday, March 26, 2020 @ 7:00 pm
April 7, 2020 (1st Tuesday) Budget Hearing
April 21, 2020 (3rd Tuesday) Budget Vote
Thursday, May 28, 2020 @ 7:00 pm
Thursday, June 25, 2020 @ 7:00 pm

Meetings are held on the 4th Thursday of the month at 7pm in the Library's Community Room.

2. On 3/20/19, Michelle Young attended the Member Library Director meeting, followed by a "double" retirement luncheon at Westbury Manor for Massapequa Library Director Janis Schoen and Long Beach Public Library director Michael Simon.

BUILDING:

1. Due to inclement weather on 3/4/19, the library opened at 12:00 pm. Staff arrived at 11:30 am.

NEW BUSINESS:

1. Kanopy Film Streaming Service: On looking into the library streaming service Kanopy, we discovered that we can direct our patrons on how to access this service through the New York Public Library. This is a service available to all New York State residents.

2. Circulating Telescope: Beginning in June 2019, the library will be making an oversized Orion StarBlast Telescope available for circulation. ITPL patrons who are 18 years of age or older will be able to borrow the telescope for 7 days. This will coincide with the library's Summer Reading Theme of "A Universe Of Stories." The telescope is named after the namesake of our library's building Stephen E. Karopczyc. Tom Lynch, a knowledgeable amateur astronomer, has volunteered to repair and maintain the telescope as well as offered an instructional seminar on how to use the telescope with our patrons and ITPL staff. If interested, please
join us on May 14, 2019 when we will learn about the telescope and view it for the first time.

**WEBPAGE/GOOGLE ANALYTICS Month of February 2019:**
Website: 960 visitors, up 18 from previous month
Door Counter: 3,764
Circulation: 4,258
Facebook: 721 Followers, including 14 new followers

**PROGRAMMING For February 2019:**
Adult Programs: 31 sessions, 323 adults
Young Adult Programs: 4 sessions, 31 teens
Children's Programs: 7 sessions, 72 kids, 66 adults

**UNFINISHED BUSINESS:**
None.

**PUBLIC:**
Renee Stacy asked to take into consideration inclement weather for the staff that works the closing shift. There are no snow removal options for the library after the school closes, even though the library is open for 5 or 6 more hours.

**EXECUTIVE SESSION:**
Gerald Schmotzer made a Motion to go into Executive Session at 7:25 pm. Vincent Formicelli seconded the Motion. **All in favor: Unanimous.** The Motion passes.
NEW BUSINESS:

Gerald Schmotzer made a Motion to come out of Executive Session at 9:00 pm. Phyllis Kelly seconded the Motion. All in favor: Unanimous. The Motion passes.

Gerald Schmotzer made a Motion to approve the purchase of a Sexual Harassment Training Seminar at the cost of $336 per year. Phyllis Kelly seconded the Motion. All in favor: Unanimous. The Motion passes.

ADJOURNMENT:

Gerald Schmotzer made a Motion to adjourn the March 21, 2019 Board Meeting at 9:04 pm. Vincent Formicelli seconded the Motion. All in favor: Unanimous. The Meeting is adjourned.