The Island Trees Public Library is committed to intellectual freedom and to remaining in the forefront of providing excellence in educational, informational, cultural and recreational enrichment. This policy applies to all users of the Internet in the library, including, but not limited to, patrons and Library staff, as well as contractors employed by the library.

The Internet, as an information resource, provides dynamic and ever-changing sources of information. The library has no control over the information that can be accessed and cannot guarantee the content, quality, suitability, or accuracy of any such information. The library makes no express or implied warranties of any kind.

When connecting to the Library’s Wireless Network, you automatically accept the library’s Internet/Wireless Policy. The use of any information obtained by using the library’s Internet connections is at the user’s own risk. Each user is personally responsible for the choice of Internet sites visited. The library assumes no direct or indirect responsibility for any damages that may occur. This includes, but is not limited to such things as loss of data resulting from delays, non-deliveries, service interruptions, or transfers or disclosure of user file information, inaccurate information, fees incurred, or personal or other harm caused to patrons if the user discloses personal information over the Internet.

Wi-Fi, whether accessed in-house or as a hotspot, poses similar risks to wired networks, heightening the possibility of personal security risks. Wi-Fi users may elect to not transmit their credit card and/or financial information and passwords. Users using the Internet to handle transactions of a personal nature, including banking, do so at their own risk.

Likewise, the library is not responsible for damage caused to a computer owned by the user or from computer viruses acquired through use of the library’s Internet or wireless connections. In addition, the library is not responsible for the theft or damage to personal property including, but not limited to, laptops, smartphones, and tablets.

Public Users' Security

Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding users' activities. However, The Island Trees Public Library will not release information on the use of specific Internet resources by members of the public except as required by law or necessary for the proper operation of the Library.

Suspension or Termination of Library Privileges in Case of Violation of the Library’s Rules

The Director will evaluate all reports of inappropriate or illegal use of the library’s networks. Illegal uses will be reported to the appropriate authorities. The Director is authorized by the Library’s Board of Trustees to suspend the library privileges and/or suspend or terminate the Internet/Wireless privileges of any patron who fails to adhere to the library’s rules for use of its
Internet/Wireless connections. A patron may appeal the suspension or termination of Internet/Wireless privileges in writing, to the Library’s Board of Trustees.

The following prohibitions apply:

- Using resources in a manner that violates the intellectual property rights (copyright) of the owner or creator of the information. Users are subject to all State and Federal laws and must comply with all U.S. Copyright regulations.
  - Using the library’s networks to make or obtain copies of software.
  - Using the library’s networks and equipment for illegal, inappropriate or criminal purposes, including receipt and/or transmission of any material in violation of state or federal law (including but not limited to material deemed obscene, defamatory, libelous, malicious, slanderous or with the intent to annoy, harass, or alarm).
  - Intentionally exposing patrons or staff to information that is deemed obscene, child pornography, or material deemed harmful to minors.
  - Using another patron’s library card and/or password to gain access to the library’s Internet connection, or lending your own library card, password or other user identification to allow another user to gain access to the library’s connections to the Internet.
  - Circumventing or breaching workstations, network, or host security in the library or at other Internet sites.
  - Vandalism or any other malicious attempt to harm or destroy data, including uploading or creating computer viruses.
  - Using any electronic mail system to forward junk email, send spam, harass or intimidate another person or to hinder the ability of others to work.
  - Setting up a proxy service or other such arrangement to enable more than one computer to access the network.
  - Distributing unsolicited advertising.
  - Not install software and hardware or removing hardware or network cables from any Library computer.
  - Users are responsible for any charges incurred if they enter a fee-based system.
  - Invading the privacy of others.
  - Engaging in any activity that is harassing or defamatory.

**Access to and use of the Library’s Hardwired and/or Wireless Internet Connections:**

Any patron may register for access to the library’s Internet connections, subject to compliance with the library’s rules for use of the Internet.

Adult patrons (Ages 18+) have access to computers in the Adult Reference Department. Adults are required to show ID at the Circulation Desk before using computers. A valid ID includes a library card from the ITPL and/or another library, a driver’s license, passport, or student ID.
Teens/Tweens (Ages 11-17—6th Grade-12th Grade) have access to computers in the new Teen Room space and are required to show either a library card or a Student ID at the Circulation Desk before using the computers.

Children ages 10 and under need to show either a library card or a Student ID to have access to computers in the Children’s Room.

Rules and Regulations:

1. Usage is limited to a one-hour time period by appointment only. If the computer is still available and there are no appointments, the time period may be extended for up to 30 minutes by the Reference Librarian.
2. Users are required to take proper care of the Library’s equipment and property. Alterations to the Library’s computer equipment and/or software are prohibited. Problems with the Library’s hardware or software should be reported to the Reference staff immediately.
3. Users will be shown how to get the computer up and running. Library staff cannot offer extended instruction in the use of the Internet.
4. Users may print materials on the Library’s printers or download information onto their own flash drives. Users may not download information to the Library’s computers’ hard drive.
5. Black and white copies are 10 cents per page. Color copies are 25 cents per page.
6. Failure to comply with library rules and regulations will result in the termination of Internet access privileges.
7. The Island Trees Public Library makes no warranty, expressed or implied, nor assumes responsibility for the timeliness, accuracy, or usefulness of any information accessed via the Internet. Library patrons use it at their own risk.

Adopted by the Library’s Board of Trustees on November 19, 2020.